

## **Mission Statement**

"Helping more people live life with Jesus every day"

**Description :** The Day One Christian Academy (DOCA) Teacher Aide contributes to our mission by fostering a culture of discipleship that results in support of increased sending capacity beyond Gloria Dei and is responsible in assisting the teacher in overall classroom operation and has a love for children. The Teacher Aide is expected to lead a professional and personal life that does not violate the teachings and beliefs of the Lutheran Church Missouri Synod on matters of personal conduct.

## **Duties** :

- 1. Model a lifestyle, which is seeking to grow as a fully devoted follower of Jesus Christ.
- 2. Teach children faith according to the Word of God.
- 3. Assist the teacher to ensure the safety and well-being of each child to include discipline when needed.
- 4. Assist a child or small group of children to help them with an assigned activity.
- 5. Assist the classroom teacher with organizational matters. Be observant and help as needed, such as preparing materials and handing out snacks or meals.
- 6. Willingness to accept and follow directives from the classroom teacher and administration.
- 7. Complete training and follow regulations as required by Texas Childcare Licensing.
- 8. Cooperate with all those using a shared space.
- 9. Capable of holding and lifting a child of approximately 30 pounds as needed for comfort and diapering needs.
- 10. Attend and provide support in Gloria Dei Lutheran Church and Day One Christian Academy events as needed and mutually agreed.

## Qualifications:

- Currently enrolled in High School with expected graduation date or a high school graduate
- Enjoy working with children

This hourly position is non-rostered, non-exempt and reports directly to the Director of Day One Christian Academy. The normal workweek is Monday through Friday and some Sunday mornings. Because of the nature of this ministry, flexibility in scheduling is required.

For further information, contact Beth Koerber, Chief of Staff and Operations at <u>bkoerber@gdlc.org</u>, or Gloria Dei Lutheran Church, 18220 Upper Bay Road, Houston, TX 77058. Phone 281-333-4535.